

# Senior Accounting Manager

Transystems is looking for an experienced Senior Accounting Manager to assume a key managerial role on the company's accounting team. The Senior Accounting Manager will be responsible for processing general ledger transactions and monitoring general accounting activities that comply with generally accepted accounting principles, company policies, and external audits. The individual will play a key role in month-end closing and reconciliation in support of monthly financial statement preparation.

The Senior Accounting Manager will manage the Accounts Payable Specialist and the Payroll Specialist and report to the Vice President of Accounting.

<b>Start Date:</b>	As soon as possible
<b>Hours Per Week:</b>	40+
<b>Starting Salary:</b>	TBD
<b>Travel:</b>	Limited
<b>Location:</b>	Great Falls, MT
<b>Benefits:</b>	Medical, dental, 401k match, long-term disability, life insurance

## Duties

- Oversees personnel and operations for payroll and accounts payable
- Processes and reviews monthly closing journal entries and complex account reconciliations
- Assists in month and year end closing processes in support of financial report preparation
- Provides accounting information to management and other internal departments
- Assists in implementing process improvements throughout the accounting department to increase accuracy and efficiency
- Manages and maintains equipment list and related general ledger transactions
- Reconciles month-end bank statements

## Education and Experience Requirements

- Five years plus of accounting experience
- Experience in organization with revenues greater than \$25 million
- Experience leading and managing others
- Experience preparing financial statements
- Strong Microsoft Excel and other accounting software skills, experience in Microsoft Dynamics GP a plus
- Demonstrated ability to meet tight deadlines and adapt to a changing environment
- Demonstrated ability to work with a diverse group of people in various operating locations
- Demonstrated ability to produce high-quality work with minimal oversight
- The ideal candidate will be a self-starter with a strong capacity to prioritize and complete varied tasks in a timely manner
- Demonstrated ability to communicate effectively and professionally in writing or verbally
- The ideal candidate will possess strong problem-solving skills and attention to detail

**If interested, please submit resume to [leslie.simonson@transystemslc.com](mailto:leslie.simonson@transystemslc.com).**